



Program Offering Q & A McKinley 2023-2024

What is ASEP?

The After School Enrichment Program (ASEP) is an independent 501c3 organization and member of SFUSD's Expanded Collaborative for Excellence in Learning (ExCEL). ASEP's mission is to provide the community with equal access to quality after school enrichment programming through Arts Enrichment, Academic Support and Health and Wellness. For over 20 years ASEP has served the McKinley Community with our Comprehensive Program, Language Program and Specialty Club Programs.

What is Comprehensive ASEP?

Open to grades Kindergarten through 5th, Comprehensive ASEP is an all-in-one after school program that runs Monday - Friday from 2:05pm (following day school dismissal) - 6:00pm. During Comprehensive ASEP students are provided a healthy meal and engage in Theme Based Learning, Homework Assistance, Arts Enrichment and PlaySEP.

What is ASEP's Language Enrichment Program?

Monday, Tuesday, and Thursday from 2:05pm to 4:00pm and Wednesday from 12:50pm to 4:00pm, ASEP offers a quality language enrichment program crafted specifically for Kindergarten through 5th grade after school and the McKinley community. ASEP's Language Program is designed for weekly curriculum themes focusing on Art, Music, Physical Education and Reading/Vocab Comprehension. Three levels of Spanish and two levels of Mandarin classes are offered. Enrollment priority will go to returning students. Otherwise, enrollment will be based on a lottery system. Space is limited in all Language classes. Sign-up for these programs as soon as enrollment opens.

Does the Language Program have extended after care after 4pm?

To further accommodate McKinley community, for an additional cost ASEP offers extended Language After Care Monday- Thursday from 4:05pm-6:00pm and Fridays from 2:05pm to 6:00pm.

What is ASEP's Specialty Clubs Program?

Throughout the week ASEP offers "after-school clubs." ASEP's Specialty Clubs start at 2:05pm on Mon, Tue, Thu, and Fri and at 12:50pm on Weds. Most Clubs are in session twice a week and generally last an 1 hour. Specialty Clubs offer the community a part time option or additional enrichment supplementing Comprehensive ASEP. Because space is limited in all clubs, ASEP uses a lottery enrollment system. Club spots fill up within the first week of registration, spots may not be available thereafter. Please see below ASEP's 23-24 Specialty Clubs offerings at McKinley Elementary. *Club offerings are subject to change.

- **Soccer Club (Kinder & 1st graders on Tuesdays and Thursdays from 2:05-3:15pm)** Specifically tailored for beginners of the sport, students learn the basic skills needed to further appreciate the game and eventually play organized soccer in the future!
- **Chess Club 1 (Kinder through 2nd graders on Tuesdays and Thursdays from 2:05-3:15pm)** Emphasizing fun over the competitive elements, this club allows students to practice their problem solving, analytical and logical skills all while having a good time playing chess!
- **Chess Club 2 (3rd through 5th graders on Mondays and Fridays from 2:05-3:15pm)** Emphasizing fun over the competitive elements, this club allows students to practice their problem solving, analytical and logical skills all while having a good time playing chess!
- **Basketball Club (3rd through 5th graders on Tuesdays and Thursdays from 2:05-3:15pm)** Each week students will learn a new skill such as dribbling, passing, shooting, rules of the game, etc. Students will play fun basketball activities as well as exciting instructional scrimmaging.
- **Art Club (3rd through 5th graders on Wednesdays from 12:50-3:00pm)** This club builds upon the HeARTful Kids" essential principles of HeART" curriculum taught during ASEP's Arts Enrichment classes. In this club, student will learn about bookmaking (mini zines, envelope books, comic books) and work on DIY projects (cycled terrariums, stamps, pencil cases, bookmarks and jewelry making).
- **Digital Sound Arts Club (K through 2nd graders on Wednesdays only, from 12:50-3:00pm)** This club introduces sound on many different levels through technology, music and movement! Students will learn about Jazz, Funk, Soul, Reggae, and Hip Hop. Using sound mixing technology, students will produce their own songs by identifying forms, styles and patterns.
- **S.T.E.A.M Club (3rd through 5th grades on Wednesdays from 12:50-3:00pm)** Aims to SPARK excitement in young people for SCIENCE, TECHNOLOGY, ENGINEERING, ART & MATH by carrying out experiments, creating artistic masterpieces, engaging in team activities and observing technologies.
- **Drum Club (Available for Kinder through 2nd graders on Monday only from 2:05-3:15pm)**
Students will learn the amazing sounds and music of a Drums through practice and music play!
- **Karate Club (Available for K through 2nd graders on Wednesday 12:50-1:50pm and Fridays 2:05 – 3:05pm).** This club introduces the art of karate to youth, focusing on progress and basic practice while having a fun and active time

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How do I register for the 2023-2024 school year and when are the important registration dates?

ASEP's 23-24 registration will open on **May 1st 2023 at 10am**. At this time ASEP's McKinley Elementary 23-24 Application will be available at www.asepsf.org. Hard copies of ASEP's McKinley Elementary 23-24 Application will be available in McKinley's main office and in ASEP's office.

Enrollment for Comprehensive ASEP is based on a first come, first serve policy. To increase chances of being placed in preferred activities, ASEP recommends applying right away. However, under certain circumstances, priority will be given to families who are returning or have a sibling in the Comprehensive Program. ASEP will send out more information regarding enrollment instructions in the coming weeks and months. Rising kindergarten families are encouraged to contact ASEP staff directly at info@asepsf.org with any questions regarding the 23-24 after school year enrollment process.

**Tuition and Scholarship Q & A
McKinley 2023-2024**

What is ASEP's tuition and scholarship structure?

ASEP charges flat rate tuition for all of our programs on a monthly bases, for the 10-month school year. ASEP is a non-profit and its tuition contributes to its yearly costs. ASEP's total yearly cost is divided equally among these 10 months for two reasons:

- It results in a set and expected tuition amount every month for families
- It allows for a less complicated invoice process, with fewer changes and room for error.

The chart below outlining ASEP's tuition fees for the 23-24 school year program options, followed by additional information regarding ASEP's registration fee, scholarship application and reduced tuition options. Please note that ASEP prorates all aftercare prices if your child attends Specialty Clubs and Comprehensive ASEP or Language Program simultaneously.

| ASEP Only | Language Program Only | Language + AfterCare | Language+ AfterCare + Club | Language + Club | 1 Club Only | 2 Clubs Only | 3 Clubs Only | 1 Club + After Care | 2 Clubs + After Care | 3 Clubs + After Care |
|-----------|-----------------------|----------------------|----------------------------|-----------------|-------------|--------------|--------------|---------------------|----------------------|----------------------|
| \$395 | \$308 | \$531 | \$701 | \$478 | \$170 | \$340 | \$510 | \$532 | \$676 | \$806 |

Registration Fee:

ASEP charges a nonrefundable \$50.00 registration fee for all families that apply to ASEP's, Comprehensive or Club programs. This nominal registration fee helps to cover the administrative costs associated with ASEP's yearly enrollment process. This fee also helps to ensure that ASEP's enrollment system continues to maintain a high quality and efficient process for years to come.

Scholarships:

Due to support from the San Francisco Unified School District and the City and County of San Francisco (Department of Children, Youth and Their Families) ASEP offers scholarship (no charge to families) slots for the comprehensive program and limited scholarships for clubs. Please check the income eligibility chart below to see if your family qualifies for a scholarship.

| Scholarship Eligibility Chart | | | | | | |
|-------------------------------|------------|------------|------------|------------|------------|------------|
| Family Size | 2 | 3 | 4 | 5 | 6 | 7 |
| Monthly Net Income | \$2,230.00 | \$2,925.00 | \$3,250.00 | \$3,770.00 | \$4,290.00 | \$4,387.00 |

Included in the 23-24 application, you will be asked to complete a scholarship form. If you qualify and complete the application on May 1st, please email your most recent tax return and pay stubs for all working members of the family to info@asepsf.org.

The non-refundable \$50 registration applies to qualify for a scholarship.

Reduced Tuition Option:

If the tuition amount is a hardship, please contact ASEP's Administrative Team at info@asepsf.org for more information on reduced tuition availability. If available, this reduced tuition price will be standardized. Financial information and additional forms will be required for qualification.

Tuition Contracts:

- All paying families MUST complete a Tuition Contract with ASEP. Tuition Contracts will be issued though a DocuSign email to parent/guardians on the **June 20th 2023**.
- Families must complete the Tuition Contracts by **June 27th 2023**.
- Page 1 of the Tuition Contract is a legal agreement that establishes ASEP's right to invoice paying families. It also details important dates for invoicing and monthly payment.
- Page 2 of the Tuition Contract allows families to opt for monthly auto payments with ASEP.
- A delay in submitting a tuition contract, unfortunately, will result in tuition amount errors and extra fees.
- A new Tuition Contract is issued and must be completed by the family, every time there is a change to a student's program enrollment (i.e change from one club to another).

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